## **Letter of Inquiry**

Total of 3 pages, maximum. Font size 11 or bigger for text.

#### 1. Goals and Rationale

Describe the specific goals of the project and how they are responsive to the objectives noted in the Request for Proposals. Describe the advance in universal influenza vaccine discovery or development that the proposed project will deliver. Specify any hypotheses that will be tested. If applicable, briefly present any relevant preliminary data. Indicate the expected results from the project. Briefly indicate what the next steps might be and how the project's results could lead to successful development of a universal influenza vaccine candidate. At the beginning of this section, include one or two sentences in bold that capture the essence of your idea.

# 2. Study Design, Scope, and Approach

This section should include a clear description of the research questions, the proposed research study, and how your project differs from current approaches. Please include your study design, including key milestones, as well as any supporting services (e.g., common assays, animal models, etc.) you may need to complete your work.

# 3. Organization and Investigator Capabilities & Collaboration

Summary of the lead PI's and applicant organization's previous experience and expertise that is relevant to this call. A description of collaborations, and if/how partnerships will be established (letters of support are not expected at this stage). This should include a description of where samples will be stored and analyzed, a plan to store isolates for future studies as well as a plan to share data.

## 4. Budget

Summarize by research objective for each year of the project; we will consider proposals for pilot awards of up to USD \$2 million over two (2) years.

Submissions that exceed 3 pages total may not be reviewed.